

USING THE ZOOM “ALL SCREENS MODE” FOR PROCTORING

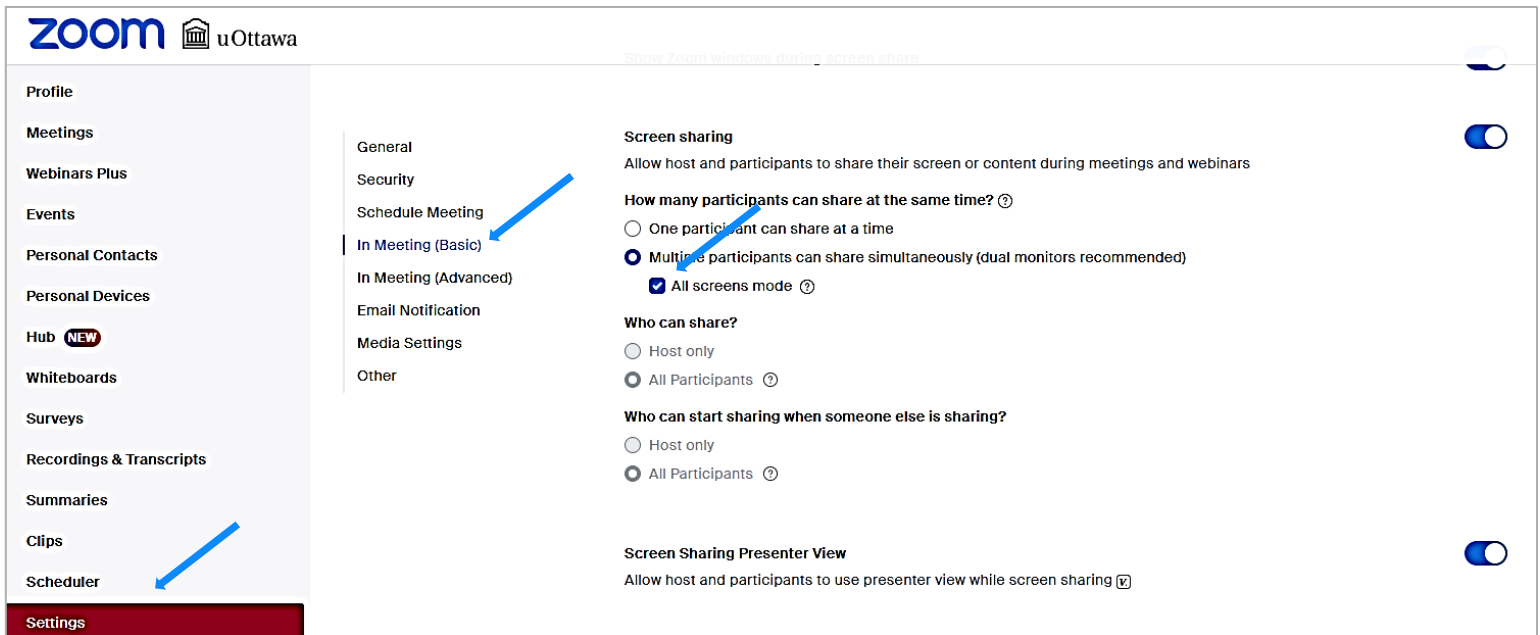
The All Screens Mode feature allows the host to request that all participants share their screens, providing the host with a scrollable, side-by-side view of each participant’s video feed and shared desktop. This feature enhances proctoring by allowing the host to simultaneously observe participants and their desktops for improved exam monitoring.

HOW TO USE ALL SCREENS MODE

Enable “All Screens Mode” by Default

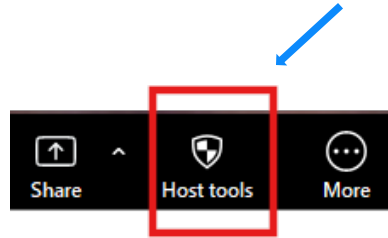
To set up “All Screens Mode” as the default for proctoring:

1. Sign in to the Uottawa’s [Zoom Web Portal](#)
2. Go to Meeting Settings
3. Under In Meeting (Basic) > Screen sharing, set:
 - Participants Sharing Simultaneously: Choose Multiple participants.
 - Enable All Screens Mode: This lets you view all participants’ screens side-by-side (requires Zoom 5.17.10+).

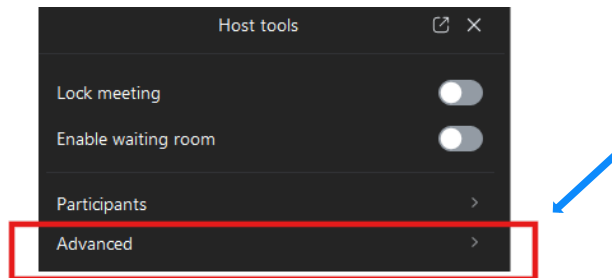


1. **Start a Meeting as Host an access the Host tools**

Open your Zoom meeting and click on **Host Tools**, located at the bottom center of the Zoom window.

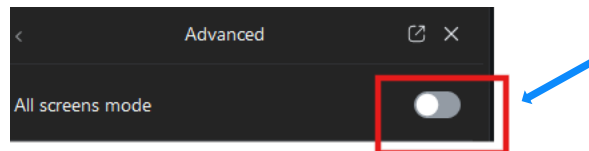


Click on **Advanced**



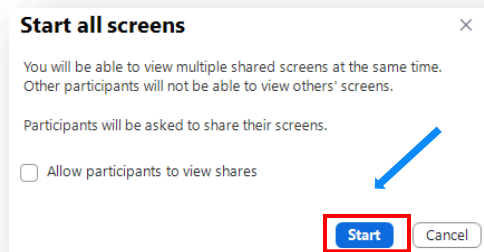
2. **Select All Screen Mode**

Click and toggle the “All Screens Mode” button. Participants will receive a prompt to begin sharing their desktop.



3. **Continue**

If using for proctoring, ensure “Allow participants to view shares” is **unchecked** to prevent participants from seeing each other’s screens. Click “**Start**” to proceed.

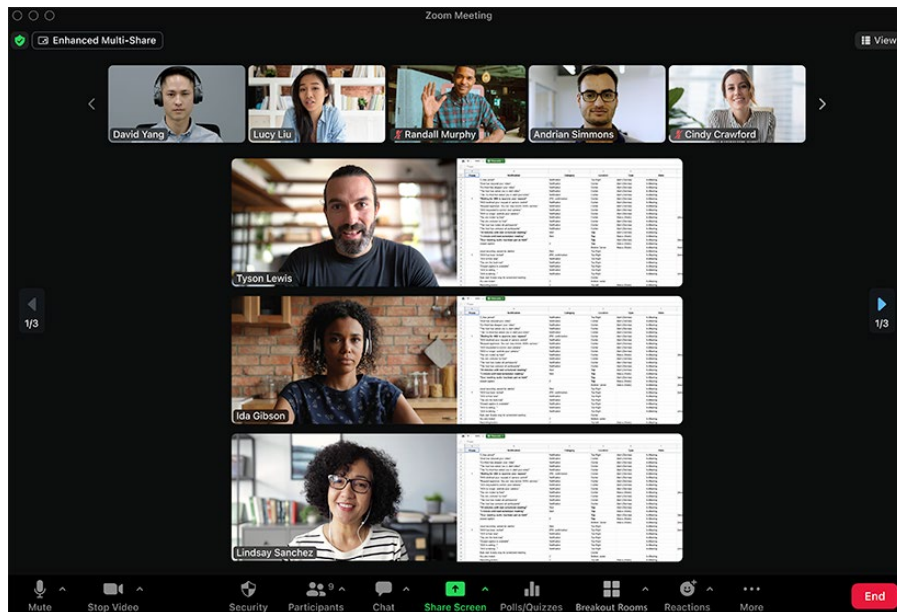


4. **Monitoring Participants**

Participants who begin sharing will be displayed side-by-side with their videos. You can scroll to see all participants.

5. **Stop All Screen Mode**

To stop the feature, click the “All Screens” indicator at the top left, then select “Stop All Screens Mode.” Participants can also stop sharing individually.



Q&A

- **Can a co-host use All Screen Mode?**
Only the host can initiate All Screen Mode, but co-hosts can view shared screens.
- **What will students see?**
Students will only see their own screens with a green border indicating they are sharing.
- **How are dual monitors handled?**
If a participant is using dual monitors, the host will see both screens and can toggle between them.
- **Can All Screen Mode be used in breakout rooms?**
The All Screen Mode is currently not available for use within breakout rooms.

Troubleshooting

Ensure Zoom is updated to version 6.0 or higher. In the Zoom desktop client, go to 'Settings' > 'Share Screen' to confirm that All Screens Mode is enabled. For specific guidance, refer to the [using all screens mode in meetings](#) article from Zoom Support.