



March 29, 2017

Mr. Francois Chicocchio  
Telfer School of Management  
University of Ottawa  
55 Laurier Avenue East  
Ottawa, Ontario K1N6N5

*chicocchio@telfer.uOttawa.ca*

|     |                         |   |
|-----|-------------------------|---|
| Re: | Project Number:         | TBRHSC REB # 2017101  |
|     | Project Title:          | Active offer of health services in French: Empowering and mobilizing managers |
|     | <b>REB Expiry Date:</b> | March 28, 2018  |

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Dear Mr. Chicocchio,

Thank you for your submission to the Thunder Bay Regional Health Sciences Centre Research Ethics Board (TBRHSC REB). The above noted application has been reviewed and approved through the delegated review process for the TBRHSC REB. **TBRHSC REB approval is granted based on the following documentation:**

- REB Application dated 14-Mar-2017
- Document List received 9-Mar-2017
- Protocol dated 30-Nov-2016
- Manager Informed Consent form (English) dated 1-Mar-2017
- Unit Member Informed Consent form (English) dated 1-Mar-2017
- User / Patient Informed Consent form (English) dated 1-Mar-2017
- Manager Informed Consent form (French) dated 1-Mar-2017
- Unit Member Informed Consent form (French) dated 1-Mar-2017
- User / Patient Informed Consent form (French) dated 1-Mar-2017
- FAQs dated 10-Mar-2017
- Invitation Email dated 8-Mar-2017
- Letter to Institutions dated 30-Nov-2016 received 9-Mar-2017
- Recruitment Script: Patients dated 30-Nov-2016 received 9-Mar-2017
- Script to Managers dated 1-Mar-2017
- Script to Unit Members dated 30-Nov-2016
- Script to User / Patient to be Contacted dated 8-Mar-2017
- Interview Questions dated 30-Nov-2016 received 9-Mar-2017
- List of Questionnaires dated 10-Jan-2017 received 9-Mar-2017
- Budget received 9-Mar-2017

The delegated approval for this study will be reported to the full REB at their next meeting. TBRHSC REB is guided by the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans 2010 & ICH: Good Clinical Practice (GCP) guidelines.

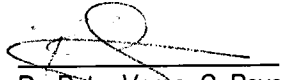
In addition to this TBRHSC REB approval, all projects at TBRHSC require Research Program review. Prior to beginning your REB approved project, research teams must receive written notification for final project authorization from the Research Program.

Research Ethics Board

Continuing ethics review is the responsibility of the Principal Investigator. During the course of your research, any serious adverse events, changes in the approved protocol, consent form or other information needs to be submitted for review to the REB using the appropriate forms. REB approval is required should your project extend beyond the approval period noted above. Upon completion/termination of the study you are required to submit a Study Completion Report. All forms are available at:

[http://www.tbrhsc.net/about\\_TBRHSC/research\\_ethics/forms.asp](http://www.tbrhsc.net/about_TBRHSC/research_ethics/forms.asp)

Yours Sincerely,

  
Dr. Peter Voros, C. Psych.  
Chair, TBRHSC REB

May 29, 2017  
Date

The TBRHSC Research Ethics Board operates in compliance with and is constituted in accordance with the requirements of:

- TCPS 2 – 2<sup>nd</sup> Edition of the Tri-Council Policy Statement: Ethical conduct for Research Involving Humans,
- ICH Good Clinical Practice: Consolidated Guideline (ICH E6)
- Part C division 5 of the food and drug regulations of Health Canada, and
- The provisions of the Ontario Health Information Protection Act 2004 and its applicable regulations
- TBRHSC REB is registered with the US department of Health and Human services under IRB registration #00004396

Description of Research Team

**Research  
Ethics Office**  
Room 1543 – Level 1  
980 Oliver Road  
Thunder Bay, Ontario  
Canada P7B 6V4  
Tel.: (807) 684-6422  
e-mail:  
TBR\_REO@tbh.net

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|---------------------------|---|
| Principal Investigator:   | Mr. Francois Chicocchio<br>Telfer School of Management<br>University of Ottawa<br>55 Laurier Avenue East<br>Ottawa, Ontario K1N6N5<br>61356258008840<br><u><a href="mailto:chicocchio@telfer.uOttawa.ca">chicocchio@telfer.uOttawa.ca</a></u> |
| Co-Investigator(s):       | Ms. Jacinthe Savard (University of Ottawa)<br><u><a href="mailto:jsavard@uottawa.ca">jsavard@uottawa.ca</a></u><br>Denis Prud'homme<br><u><a href="mailto:denisprudhomme@montfort.ca">denisprudhomme@montfort.ca</a></u>                      |
| Best Contact for Project: | Mr. Francois Chicocchio   |